



Guidelines for Submission of Online Assignments at the Study Centres

Due to the pandemic in the country the university has given the option to all those students who are eligible to appear for the forthcoming examination (TEE December 2020) to submit the soft copy of their hand written assignments through email ids / links at their respective Study Centres available at the link :

Latest by **31st October 2020**. The students have to adhere the following format while sending the assignments through mail/online:

1. The assignments should be hand written and scan properly.
2. The cover page of each assignment must carry the **Name** of the learner, **enrolment number**, **study centre code**, **Programme course code**, **Mobile** number and **email ID** of the student (Prominently). Study Centre Code should be as per the confirmation letter of the student.
3. Each page of the assignment must carry name, enrolment number and signature of the student on top of the page before scanning and uploading the same.
4. Scan your assignment by using mobile or Cam Scan separately one by one. The scanned copy should be **very clear and eligible in nature**.
5. For each course the assignment response should be scanned in single PDF file which means if there are 5 questions in one assignment then there should not be 5 PDF files it should be one single PDF containing all five responses of the assignment.
6. The scanned assignment for each course can be sent separately **if all assignments of the courses cannot be attached together**.
7. The file name should start with your **enrolment number** followed by your **course** for example if your enrolment number is 2564879528 and you intend to submit your MEG1 assignment then the file name should be given as 2564879528 MEG1.

Note:- Don't forget to retain the copy of your assignments.

Be safe and stay healthy

IGNOU REGIONAL CENTRE DELHI-2

LEARNER SUPPORT CENTRES WISE LIST

FOR ONLINE SUBMISSION OF ASSIGNMENT FOR DECEMBER TEE 2020

Sl. No	SC Code	Addresses of the Study Centres	E-mail ID for submission of E-Assignment
1	0708	Research Foundation , Education Centre C.S.C-5, Sector-9, Rohini, Delhi -110085	dec2rf0708@gmail.com foundationresearch0708@gmail.com
2	0712	Vivekanand College , Vivek Vihar, New Delhi-110 095	dnhe0712ignou_vivac@vivekanand.du.ac.in mec0712ignou_vivac@vivekanand.du.ac.in mha0712ignou_vivac@vivekanand.du.ac.in mhd0712ignou_vivac@vivekanand.du.ac.in mpa0712ignou_vivac@vivekanand.du.ac.in mso0712ignou_vivac@vivekanand.du.ac.in pgdt0712ignou_vivac@vivekanand.du.ac.in meg0712ignou_vivac@vivekanand.du.ac.in
3	0725P	Lady Harding Medical Collage Department of Pediatrics, Kalawati Sharan Children's Hospital, New Delhi-110 001	chandra55@gmail.com
4	0729	Swami Shradhanand College Alipur , New Delhi – 110036	Submit in person ignou0729@gmail.com
5	0730	C.C.IT 527, Patparganj Industrial Estate, Patparganj, New Delhi-110092	https://forms.gle/H3x9bMdruuZkvJFP8
6	0731	PC Training Institute Ltd , PCTI House, UU- 11, North, Pitampura Delhi-110034	assignment@pctilt.com
7	0734D	Amar Jyoti Rehabilitation & Research Centre (Amar Jyoti Charitable trust) Karkardooma Vikas Marg ,New Delhi– 1100 092	ssc0734dajirc@gmail.com
8	0740D	All India Women's Conference , 2 nd Floor, Sarojini House, 6- Bhagwan Das Road, New Delhi –110001	BCA/MCA: ignou0740bcamca@gmail.com BSW/MSW: ignou0740bswmsw@gmail.com BA/BCOM: ignou0740babcom@gmail.com
9	0763P	Institute of Resource Management & Economic Development 2 B, Institutional area Karkardooma Delhi– 110092	irmed0763p@gmail.com
10	0769	Shyamal College , G.T. Road, Shahdara, Delhi-110 032	https://forms.gle/vT3KEAGEMj5mucXQ6
11	0772	Acharya Institute of Professional Studies , 2647, Hudson Lane, North Campus Delhi- 110009	assignments.0772P@cews.in
12	0774P	Maulana Azad Medical College , Deptt. of Community Medicine, Bahadur Shah Zafar Road, New Delhi-110002	ignou290774@gmail.com
13	0776P	Universal Institute of Computers and Technology , Block-A, UPS Campus, Preet Vihar Delhi-110092	https://forms.gle/H3x9bMdruuZkvJFP8
14	0784	BITCOM Services (P) Ltd. Plot No.366, 3 rd Floor, Kohat Enclave, Delhi- 110034	https://forms.gle/H3x9bMdruuZkvJFP8

Sl. No	SC Code	Addresses of the Study Centres	E-mail ID for submission of E-Assignment
15	07106P	Salokaya College of Nursing , Near Rithala Metro Station, Metro Piller No.-468, Plot No.-1147, Rohini, Delhi-110 085	ignou2907106@gmail.com
16	07112D	JSS Prayas , EE Block , Jahangirpuri, Delhi-110033	bhupesh@prayaschildren.org
17	07120-P	Dr. Ram Manohar Lohia Hospital Baba Khark Singh Marg, New Delhi-110001	ignou2907120@gmail.com
18	29006P	Ahilya Bai College of Nursing , Lok Nayak Hospital, New Delhi-110002	ellenbeck11@gmail.com
19	29010	Tecnia Institute 5, PSP, Madhuban Chowk, Rohini, Delhi-110085	By hand or at tiug1assignment@gmail.com
20	29019	Vivekanand Institute of Computer Education , B-3/45A, Main Road, Yamuna Vihar, Delhi-110053	assignments.29019@cews.in
21	29020	Vivekanand Institute of Professional Studies (VIPS) , G.1-12, GT Karnal Road, New Azadpur Metro Station, New Delhi-110033	assignments.29020@cews.in
22	29032	Jagannath Institute of Management Sciences , Plot No.-2, Community Centre , Sector-3, Rohini, New Delhi-110085	ignousc29032@jimsindia.org
23	29035D	Krishna Education Centre , C/o Green Fields Public School, Dilshad Garden, New Delhi-110093	https://forms.gle/H3x9bMdruuZkvJFP8
24	29037P	Maulana Azad Medical College , Bahadur Shah Zarfarg Marg, New Delhi- 110002	drsanuradha@gmail.com
25	29039D	District Jail, Rohini , Sector-19, Special Study Centre, Delhi-110 085	sdjr_tihar@nic.in
26	29040 (W)	Lakshmi Bai College , University of Delhi, Ashok Vihar, Phase-III, Delhi-110 052	lbcbhuvan@lb.du.ac.in https://forms.gle/ffKng56M2DLccz2X8
27	29044	Academy of Advanced Comprehensive Education , C/o Shashi Public School, A-35, DDA Flats Road, New Modern Shahdra, New Delhi-110 032	https://forms.gle/H3x9bMdruuZkvJFP8
28	29045	School of Professional Development , AG-22, Ring Road, Shalimar Bagh, Delhi-110 088	http://spdgroup.org/spd/IGNOUonlineassignments/
29	29046D	Vision Institute of Advanced Studies , Plot No -4, Pocket A-1, Sector -8, Rohini, New Delhi-110085	assignments29046d@gmail.com
30	29047D	Manovikas Charitable Society Manovikas Institute for Higher Education, 60A, Radhey Puri Extn, Swami Dayanand Marg, Near Jagat Puri Crossing, Delhi- 110051	manovikasy2k@yahoo.com ,
31	29048	K.S. Memorial Society for Education & Research , 2 nd Floor, 142, Patpar Ganj (FIE) Industrial Area, Delhi-110 092	sc29048assignment4@gmail.com
32	29049P	International Institute of Adult & Lifelong Education , C/o Indian Adult Education Association, 17-B, Indraprastha Estate, New Delhi-110002	ignou29049p@gmail.com
33	29051	Vidya Institute of Management and Technology , OBC Bank Building Main Bus Stand, Khera	vimtinstute2013@gmail.com

Sl. No	SC Code	Addresses of the Study Centres	E-mail ID for submission of E-Assignment
		Kalan, Delhi-110 082	
34	29052	Hansraj College, University of Delhi, Mahatma Hansraj Marg, Malka Ganj, Delhi-110 007	ignouhrc29052@gmail.com
35	29053P	Department of Psychiatry & Drug De-addiction Centre, Lady Hardinge Medical College & SSSK Hospital, New Delhi-110 001	drdineshkataria@yahoo.com
36	29054	Arwachin Educare C/o Arwachin International School, Pocket –B, Dilshad Garden, Delhi-110 095	https://forms.gle/H3x9bMdruuZkvJFP8
37	29055P	Maulana Azad Medical College, Department of Microbiology, Bahadur Shah Zafar Marg, New Delhi-110 002	bavejacp@gmail.com
38	29056D	Mandoli Jail Complex, Jail No-11, Mandoli, Delhi-110 033	scjism11-tihar@gov.in
39	29057	Satyawati College (Morning), University of Delhi, Ashok Vihar Phase -III, Delhi-110052	1) ba29057sc@gmail.com 2) baq29057sc@gmail.com 3) mhd29057sc@gmail.com
40	29058	Zakir Hussain College, Jawaharlal Nehru Marg, University of Delhi, New Delh-110002	1. ignoussc29058@gmail.com 2. assignmentsc29058@gmail.com 3. _assignment29058@gmail.com
41	29060	Mata Sundri College for Women, University of Delhi, Mata Sundri Lane, New Delhi-110 002	CFE mscignouassignment29060cfa@gmail.com CTE mscignouassignment29060cte@gmail.com BAECH mscignouassignment29060baech@gmail.com BAEGH mscignouassignment29060baegh@gmail.com BAG mscignouassignment29060bag@gmail.com BAHDH mscignouassignment29060bahdh@gmail.com BAHIH mscignouassignment29060bahih@gmail.com BAPSH mscignouassignment29060bapsh@gmail.com BCOMG mscignouassignment29060bcomg@gmail.com DCE mscignouassignment29060dce@gmail.com MAEDU mscignouassignment29060maedu@gmail.com MAH mscignouassignment29060mah@gmail.com MEG mscignouassignment29060meg@gmail.com MHD mscignouassignment29060mhd@gmail.com MPS mscignouassignment29060mps@gmail.com
42	29061	Aditi Mahavidyala, University of Delhi, Auchandi Road, Bawana, Delhi-110039	BAG BEGC131 begc131_ignou2020@gmail.com BHDC 131 ignoubhdc131@gmail.com BHDLA135 ignoubhdla135@gmail.com BHIC131 Bhic131.history@gmail.com BPSC131 manojBPSC131assignment@gmail.com BEGLA135 Begla135.ignou2020@gmail.com BEVAE181 evs2020.ignou@gmail.com BHDAE181 bhdae181ignou@gmail.com Post Graduate Diploma in Translation PGDT1, PGDT2, PGDT3, PGDT4,PGDT5 ignou.hindiassignments@gmail.com

Sl. No	SC Code	Addresses of the Study Centres	E-mail ID for submission of E-Assignment
			<p>M.A</p> <p>MES011 anjuMES011MAEDU@gmail.com MES014 anjuMES014MAEDU@gmail.com MES015 anjuMES015MAEDU@gmail.com MES012 maignou012@gmail.com MES013 maignou012@gmail.com</p> <p>MHD MHD2, MHD3, MHD4, MHD6 ignou.hindiassignments@gmail.com</p> <p>M.Com</p> <p>IBO-1 ignou.mcomaditi@gmail.com IBO-2 ignou.mcomaditi@gmail.com IBO-3 ignou.mcomaditi@gmail.com IBO-4 ignou.mcomaditi@gmail.com IBO-5 ignou.mcomaditi@gmail.com IBO-6 ignou.mcomaditi@gmail.com</p> <p>Note:</p> <ol style="list-style-type: none"> 1. Submit assignments for each paper code separately in PDF format on above mentioned Email id as per the paper code. 2. The title format of the final PDF file: Paper Code_Course Code_Name_Enrollment No. 3. First page of the file should have scanned copy of your ID indicating the code of the study center (29061, Aditi Mahavidyalaya). 4. Second page of the file should have the assignment questions as downloaded from IGNOU website. 5. Only handwritten assignments will be accepted. 6. Each sheet of your assignment should have your name, enrollment no and signature with date. 7. Use of unfair means is strictly prohibited and shall lead to strict disciplinary action. 8. If your subject email id is not mentioned here then kindly send the same on aditiignou29061@gmail.com.
43	29062	<p>Sri Guru Gobind Singh College of Commerce T.V.Tower, Pitam Pura, Delhi-110 03</p>	<p>THE ASSIGNMENTS TO BE SUBMITTED ON GOOGLE CLASSROOM CREATED FOR EACH COURSE BY SGGSCC STUDY CENTER (29062)</p> <p>To understand the process to upload assignments you can see the video https://youtu.be/xqCRvQWUQJ4</p> <p>This is to inform the students to note the following points regarding assignment submission.</p> <ul style="list-style-type: none"> ➤ The assignment should be hand written on lined sheets or plain A4 sheets and scanned properly. ➤ The name of learners, course code/ title and study centre code,subject code, contact details must be written on the 1st page of each assignment. ➤ I card photo should be second page and assignment questions should be third page ➤ Every page of the assignment must be signed by the students and enrolment number to be written either at top or bottom of the page before scanning and uploading the same. ➤ The scanned copy should be very clear in nature so

Sl. No	SC Code	Addresses of the Study Centres	E-mail ID for submission of E-Assignment																		
			<p>that evaluators can read it easily and evaluate soft copy of your submitted assignments.</p> <ul style="list-style-type: none"> ➤ Each assignment should be separately submitted for each course on google classroom. ➤ You are required to follow all given instructions. <p>THE PDF FILE SHOULD BE SAVED BY ENROLMENT NUMBER FOLLOWED BY SUBJECT CODE FOR EXAMPLE IBO 1, IBO 2 ETC.</p> <p>For assignment submission different classes have been created through Google classroom. You can join your respective class by invitation received or by following the given code for your respective class. S.No. Class Code to join Google classroom Link to join the cl</p> <table border="0"> <tr> <td>1. BCOMAF</td> <td>5jiztvd https://classroom.google.com/c/MTc1NTkxMjYyMjU2?cjc=5jiztvd</td> </tr> <tr> <td>2. BCOMG</td> <td>nglh7ty https://classroom.google.com/c/MTY5MjYyDM4Mzk5?cjc=nglh7ty</td> </tr> <tr> <td>3 MCOM G1</td> <td>epzx3pa https://classroom.google.com/c/MTI3NTcxMzY1ODcw?cjc=epzx3pa</td> </tr> <tr> <td>MCOM G2</td> <td>2vmrf3h https://classroom.google.com/c/MTI3NTcxMzY1OTE0?cjc=2vmrf3h</td> </tr> <tr> <td>MCOM G3</td> <td>p6lslvn https://classroom.google.com/c/MTI3NTcxMzY2MDU4?cjc=p6lslvn</td> </tr> <tr> <td>MCOM G4</td> <td>q7nqvoj https://classroom.google.com/c/MTY5OTgwODI5ODA5?cjc=q7nqvoj</td> </tr> <tr> <td>4 MCOMFT</td> <td>kzimowe https://classroom.google.com/c/MTc1NTkxMjYyMjg0?cjc=kzimowe</td> </tr> <tr> <td>5 MEC</td> <td>xtgfmnn https://classroom.google.com/c/MTc1NTkxMjYyMzI5?cjc=xtgfmnn</td> </tr> <tr> <td>6 PGDIBO</td> <td>76qqbdu https://classroom.google.com/c/MTcxMDQ4MzAzNTA5?cjc=76qqbdu</td> </tr> </table> <p>for any queries regarding assignment submission send mail to satvindersggsc@gmail.com</p> <p>For each Course, their assignment responses should be scanned in ONE single pdf file. Means, if there are 10 questions in one assignment, there should NOT be 10 separate pdf files of these 10 answers. These should be scanned in ONE single pdf file for easy download at RC end. The *first page of the pdf* of each Course must also carry the learner's correct details as mentioned below.</p> <ol style="list-style-type: none"> 1. Name of the learner: 2. Enrolment number: 3. Regional Centre Code: 4. Study Centre Code: 5. Programme Code: 6. Course Code(s) of attached assignments: 7. Mobile number: 8. Email ID: Learners are advised to check *the last date* of submission of their assignments on IGNOU / RC website. <p>Learners are advised to check *the last date* of submission of their assignments on IGNOU / RC website. The assignment question papers are available on University website https://webservices.ignou.ac.in/assignments/</p> <p>In case of difficulty in joining Google classroom or for any</p>	1. BCOMAF	5jiztvd https://classroom.google.com/c/MTc1NTkxMjYyMjU2?cjc=5jiztvd	2. BCOMG	nglh7ty https://classroom.google.com/c/MTY5MjYyDM4Mzk5?cjc=nglh7ty	3 MCOM G1	epzx3pa https://classroom.google.com/c/MTI3NTcxMzY1ODcw?cjc=epzx3pa	MCOM G2	2vmrf3h https://classroom.google.com/c/MTI3NTcxMzY1OTE0?cjc=2vmrf3h	MCOM G3	p6lslvn https://classroom.google.com/c/MTI3NTcxMzY2MDU4?cjc=p6lslvn	MCOM G4	q7nqvoj https://classroom.google.com/c/MTY5OTgwODI5ODA5?cjc=q7nqvoj	4 MCOMFT	kzimowe https://classroom.google.com/c/MTc1NTkxMjYyMjg0?cjc=kzimowe	5 MEC	xtgfmnn https://classroom.google.com/c/MTc1NTkxMjYyMzI5?cjc=xtgfmnn	6 PGDIBO	76qqbdu https://classroom.google.com/c/MTcxMDQ4MzAzNTA5?cjc=76qqbdu
1. BCOMAF	5jiztvd https://classroom.google.com/c/MTc1NTkxMjYyMjU2?cjc=5jiztvd																				
2. BCOMG	nglh7ty https://classroom.google.com/c/MTY5MjYyDM4Mzk5?cjc=nglh7ty																				
3 MCOM G1	epzx3pa https://classroom.google.com/c/MTI3NTcxMzY1ODcw?cjc=epzx3pa																				
MCOM G2	2vmrf3h https://classroom.google.com/c/MTI3NTcxMzY1OTE0?cjc=2vmrf3h																				
MCOM G3	p6lslvn https://classroom.google.com/c/MTI3NTcxMzY2MDU4?cjc=p6lslvn																				
MCOM G4	q7nqvoj https://classroom.google.com/c/MTY5OTgwODI5ODA5?cjc=q7nqvoj																				
4 MCOMFT	kzimowe https://classroom.google.com/c/MTc1NTkxMjYyMjg0?cjc=kzimowe																				
5 MEC	xtgfmnn https://classroom.google.com/c/MTc1NTkxMjYyMzI5?cjc=xtgfmnn																				
6 PGDIBO	76qqbdu https://classroom.google.com/c/MTcxMDQ4MzAzNTA5?cjc=76qqbdu																				

Sl. No	SC Code	Addresses of the Study Centres	E-mail ID for submission of E-Assignment
			<p>queries regarding assignment submission send mail to satvindersggsc@gmail.com</p> <p>NOTE: PLEASE DO NOT MAIL IF SUBMITTED ON CLASSROOM. IN CASE OF ANY DISCREPANCY WE WILL CONTACT YOU BY MAIL. Also Do not send/ submit multiple times. We will publish the lists of submitted assignments time to time.</p>

