

SRI Guru Gobind Singh College of Commerce

University of Delhi IGNOU STUDY CENTRE- 29062 ASSIGNMENT SUBMISSION NOTICE

THE ASSIGNMENTS TO BE SUBMITTED ON GOOGLE CLASSROOM CREATED FOR EACH COURSE BY SGGSC STUDY CENTER (29062)

To understand the process to upload assignments you can see the video

<https://youtu.be/xgCRvQWUQJ4>

This is to inform the students to note the following points regarding assignment submission.

- The assignment should be hand written on lined sheets or plain A4 sheets and scanned properly.
- The name of learners, course code/ title and study centre code, subject code, contact details must be written on the 1st page of each assignment.
- I card photo should be second page and assignment questions should be third page
- Every page of the assignment must be signed by the students and enrolment number to be written either at top or bottom of the page before scanning and uploading the same.
- The **scanned copy should be very clear** in nature so that evaluators can read it easily and evaluate soft copy of your submitted assignments.
- Each assignment should be **separately submitted** for **each course** on google classroom.
- Learners are advised to check ***the last date*** of submission of their assignments on IGNOU / RC website.
- The assignment question papers are available on University website "<https://webservices.ignou.ac.in/assignments/>"
- You are required to follow all given instructions.

THE PDF FILE SHOULD BE SAVED BY ENROLMENT NUMBER FOLLOWED BY SUBJECT CODE FOR EXAMPLE IBO 1, IBO 2 ETC. IN ONE CLASS MAXIMUM 950 STUDENTS CAN BE ACCOMODATED IN CASE YOU FACE ANY DIFFICULTY in joining Google classroom or for any queries regarding assignment submission send mail to satvindersggsc@gmail.com

For assignment submission different classes have been created through Google classroom. You can join your respective class by invitation received or by following the given code for your respective class.

S.No.	Class	Code to join Google classroom	Link to join the classroom
1	BCOMAF FIRST YR	w5zt5me	https://classroom.google.com/c/Mjk3NTkwMDg4NzQ5?cjc=w5zt5me
2	MCOM G1 FIRST YR	zok5uui	https://classroom.google.com/c/Mjk4MDAyMjgyNDg2?cjc=zok5uui
	MCOM G2 FIRST YR	ablcknm	https://classroom.google.com/c/Mjk4MDEyMTc0OTI1?cjc=ablcknm
3	BCOMG G1 FIRST YR	hfx3rwc	https://classroom.google.com/c/Mjk4MDEyMTkwNDcw?cjc=hfx3rwc
	BCOMG G2 FIRST YR	6jg6rrm	https://classroom.google.com/c/Mjk4MDEyMTkwNDk4?cjc=6jg6rrm
4	MCOMFT FIRST YR	mklgakt	https://classroom.google.com/c/Mjk3NTkwMDk0NjUx?cjc=mklgakt
5	MEC FIRST YR	vxr2bzm	https://classroom.google.com/c/Mjk4MDEyMTkwNDA0?cjc=vxr2bzm
6	PGDIBO	6gjad2c	https://classroom.google.com/c/Mjk4MDEyMTkwMjAy?cjc=6gjad2c
7	BBARL FIRST YR	ih4tdwo	https://classroom.google.com/c/Mjk1NjM4OTMyNDgw?cjc=ih4tdwo
8	BCOM FCA FIRST YR	yesdsgr	https://classroom.google.com/c/Mjk3NTkwMDkxNTkz?cjc=yesdsgr
9	BCOM CCAA FIRST YR	yvqmd6c	https://classroom.google.com/c/Mjk3NTkwMDkxNDA1?cjc=yvqmd6c
10	MCOM BPCG FIRST YR	optb24o	https://classroom.google.com/c/Mjk3NTkwMDk0MzEw?cjc=optb24o
11	MCOM MAFS FIRST YR	5pqzxhq	https://classroom.google.com/c/Mjk4MDEyMTkwNDQw?cjc=5pqzxhq
12	MEC SECOND YEAR	4bhjbhh	https://classroom.google.com/c/Mjk4NDcxNDgxNTM2?cjc=4bhjbhh

13	BBARL SECOND YEAR	qehb2mn	https://classroom.google.com/c/Mjk4NDcxNDgyNjY3?cjc=qehb2mn
14	BBARL THIRD YEAR	x7idimp	https://classroom.google.com/c/Mjk4NDYxNzk3NTY2?cjc=x7idimp
15	BCOM SECOND YEAR	4hajcdg	https://classroom.google.com/c/Mjk4NDcxNDgyNzMy?cjc=4hajcdg
16	BCOM THIRD YEAR	ditof4z	https://classroom.google.com/c/Mjk4NDYxODM3MDM3?cjc=ditof4z
17	BCOM G SECOND YEAR	po42t72	https://classroom.google.com/c/Mjk4NDcxNDgyNzkx?cjc=po42t72
18	MCOM SECOND YEAR	gyexa4h	https://classroom.google.com/c/Mjk4NDYxODM3MDYz?cjc=gyexa4h
NOTE	VIDEO BY Dr. Satvinder kaur	HOW TO UPLOAD ASSIGNMENTS	https://youtu.be/xgCRvQWUQJ4

For each Course, their assignment responses should be scanned in **ONE single pdf file**. Means, if there are 10 questions in one assignment, there **should NOT** be **10 separate pdf** files of these 10 answers. These should be scanned in ONE single pdf file for easy download at RC end.

The ***first page of the pdf*** of each Course must also carry the learner's correct details as mentioned below.

1. Name of the learner:
2. Enrolment number:
3. Regional Centre Code:
4. Study Centre Code:
5. Programme Code:
6. Course Code(s) of attached assignments:
7. Mobile number:
8. Email ID:

NOTE: PLEASE DO NOT MAIL IF SUBMITTED ON CLASSROOM. IN CASE OF ANY DISCREPANCY WE WILL CONTACT YOU BY MAIL. Also Do not send/ submit multiple times. AFTER UPLOADING IF YOUR STATUS SHOWS TURNED IN OR HANDED IN IT MEANS YOU HAVE SUBMITTED CORRECTLY.

Centre Co-ordinator

Dr. Harpreet Singh

Dr. Satvinder Kaur

SGGSCC STUDY CENTER

29062