

**APPLICATION FORM FOR ISSUE OF MIGRATION CERTIFICATE**

(To be filled-in by the Applicant. Please see instructions on reverse before filling the form)

1. Name .....: Date of Birth.....
2. Father's Name .....
3. Address .....
4. Particulars of last examination .....Mob No. ....

Examination Passed (Programme)	Year of Passing	Enrolment No.	Marks Obtained	Grades Obtained

5. Name of the Regional Centre and Study Centre to which the candidate attached  
 .....
6. Name of the University to which the candidate wants to migrate  
 .....

**Online Payment Details**

Amount Rs.....	Online Payment Ref.No.....	Date.....
Bank Name .....	Place of Issue.....	

1. I hereby declare that the information provided is correct to the best of my knowledge and I have paid all the fee due to the University.
2. I have not taken any migration certificate from the University before this.
3. I further certify that I have not enrolled with any other university/Institution after passing out from IGNOU up to this date.
4. **I also undertake that I am not enrolled in any other programme of IGNOU at present.**
5. In the event of any of the above information being found incorrect, the Certificate shall be liable for cancellation by the University.

➤ **Migration Certificate will be issued within the 10 working days after the receipt of application.**

Signature of the Applicant

**(To be filled by the student for Acknowledgement)**

1. The information furnished by Shri/Smt./Km. ....  
 Enrolment . No.....Programme..... as per IGNOU record.
2. Amount Rs. ....Online Payment Ref. No..... Date.....

**Note: Bring this Acknowledgement Slip for getting Migration Certificate**

**P.T.O.**

## INSTRUCTIONS

1. Make payment of **Rs. 500/- through Online mode only.** The link for Online Payment of Miscellaneous Fees (SBI Collect) is mentioned below :

<https://onlinesbi.sbi.bank.in/sbicollect/icollecthome.htm?corpID=3886367>

**Note: No fee using any other mode will be accepted.**

2. At the time of submission of the application for issue of Migration Certificate, the applicant should attach duly attested *Xerox copy of consolidated Statement of Marks and the Degree Certificate/ Provisional Certificate* issued by this University.
3. It should be submitted at the Regional Centre to which the student was last attached with.
4. **Duplicate Migration Certificate** can be issued on payment of **Rs. 500/-**, in case the same has been lost, destroyed or mutilated, on submission of an Affidavit drawn upon a non-judicial stamp paper the value of **Rs.10/-** to be sworn in before a Magistrate on the following format :

## DOCUMENTS REQUIRED

1. *Photo copy of Identity Card issued IGNOU*
  2. *Readable Photo copy of Mark sheet, Provisional Certificate & Degree*
  3. *Payment slip of Online Transaction*
- .....

## AFFIDAVIT

“I, ....., son/daughter of ....., resident of .....

..... hereby solemnly declare that the Migration Certificate No..... dated.....issued to me by the ..... to enable me to join ..... University has been lost and that I did not join any other University on the basis of the same nor have I submitted the same for joining any other University.”

**(DEPONENT)**