



# INDIRA GANDHI NATIONAL OPEN UNIVERSITY

(To be submitted to the concerned Regional Centre)

## APPLICATION FORM FOR ISSUE OF MIGRATION CERTIFICATE

(To be filed - in the Applicant Before Filling in the form see instructions on reverse)

1. Name .....
2. Father's Name .....
3. Address .....
- ..... PIN.....
- Phone No.....

4. Particulars of last Examination

Examination Passed (Programme)	Year of Passing	Enrolment No	Marks Obtained	Grades Obtained

5. Name of Regional Centre and Study Centre to which the Candidate attached .....
6. Name of the University to which the candidate wants to migrate .....

**Demand Draft details :-**

Demand Draft No.	Bank Name	DD Date	DD Amount	Place of Issue

7. I hereby declare that the information provided is correct to the best of my knowledge and Have paid all fee due to the University.
8. I have not taken any migration certificate from the University before this.
9. I further certify that I have not enrolled with any other University/Institution after passing Out from IGNOU up to this date.
10. In the event of any of the above information being found incorrect, the Certificate shall be Liable for cancellation by the University.

Signature of the Student

**(To be filled in by the Regional Centre/SED)**

1. This information furnished by Shri/Smt./Km. ....  
Is correct as per Grade Card.
2. He/She may be issued the Migration Certificate applied for .....

Dated \_\_\_\_\_

Dealing Assistant \_\_\_\_\_

Section officer \_\_\_\_\_

**INSTRUCTIONS**

1. A fee of Rs. 500/- should be remitted by way of Demand Draft drawn in favour of IGNOU. And payable at the city of Regional Centre as the case may be and International Student fee of Rs.500/-.
2. At the time of submission of the application for the issue of Migration Certificate the applicant should attach Xerox copy of Consolidated Statement of Marks and Provisional Certificate / Degree issued by the University (duly attested) for verification and Identity Card issue by the University in original.
3. Duplicate Migration Certificate can be issued once only on the payment of Rs. 500/- only for Indian & for International Student Rs.500/- in case the same has been lost, destroyed or mutilated on submission of an Affidavit drawn up on a non judicial stamp paper of the value of Rs. 10/- to be sworn before a Magistrate on the following format.
4. **Migration Certificate will be issued after 10 days of submission of Migration Certificate Application form at Regional Centre.**

I.....son/daughter of Shri.....

Resident of .....

hereby solemnly declare that the Migration Certificate No.....Dated.....

Issued to me by the.....to enable me to join.....

University has been lost and did not join any other University on the basis of the same nor have I Submitted the Migration Certificate for joining any other University"

(Signature of Studnet)

Name .....

Enrolment No .....

Programme .....

Address .....